

# Gamerco Water and Sanitation District

## Minutes

Wednesday, November 12, 2021 at 6:00 p.m.

#3 Tom Komfala Road, Gamerco, N.M.

### 1. Roll Call at 6:00 p.m.

Board President	Kenny Carabajal Sr.	Present
Board Vice President	Salvador Nava	Present
Board Treasury	Open	
District Manager	Open	
Board Member	Teri Fraizer	

Kenny Carabajal Sr. announced that Teri Fraizer has resigned from her Board Member position, effective immediately.

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

### 2. Approval of Agenda

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

### 3. Approval of Minutes from October 13, 2021

The approval of the minutes has been tabled until the next meeting.

### 4. Financial Report by Salvador Nava

Salvador reported the balance sheet, operating Budget, maintenance budget, deposits and account balances. He also reported the revenues and expenses, including the net income for Gamerco Water and Sanitation District.

Motioned by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

**5. Water Operator Report - Salvador Nava**

In the month of October 2021 BacT Samples were successful, meters were fixed by Resource Wide and read correctly, installed antennas for 2 meters, re-reads and misreads, meeting with property manager at Grand Canyon Trailer Park, submitted bid to replace fire hydrant, repaired water leak on Ray Avenue and fixed tap for new service on Marble.

A letter was sent to L&T Services revising their service contract. It stated that the GWSD will now be responsible for all meter readings, re-reads, misreads and any minor repairs to the meters. However, L&T will continue to be responsible for water sampling and any projects requested by GWSD via work orders.

Upcoming Projects:

November water samples

Lock meters if needed

Complete any work orders given by the billing department or the board

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

**6. Manager's Report**

During the month of October, 2021, L&T Services was awarded the contract to replace a fire hydrant and is now complete. The Gamerco Water and Sanitation District office is in the process of being renovated and almost complete. The day to day operations is still being managed by the Board President due to not having a District Manager. Two antennas were installed on the meters that were not reading by L&T Services. We had a meeting with the Property Manager for the Grand Canyon Trailer Park and identified the meters and space addresses and shared that information with Integrity Accounting, L&T Services and the Board Members.

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

**7. New Business**

a. Approve 2022 Gamerco Water and Sanitation District Proposed Budget.

The Proposed Budget for 2022 was reviewed and approved by the GWSD Board of Directors.

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

- b. Approve Resolution to purchase Trash Truck – Resolution # 012020013

The Resolution was reviewed and approved by the GWSD Board of Directors.

The Resolution was signed by Kenny Carabajal Sr. – President and Salvador Nava – Vice President and witnessed by Maudeen Morgan

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

- c. Pedestrian Gate at Gamerco Office

A pedestrian gate is needed at the Gamerco office for safety purposes. There are customers that drive into the fence and it would be safe to keep visitors on the outside of the gate. As a safety precaution and to keep the distance between the public and the employees, a pedestrian gate is necessary.

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

- d. Purchase office furniture for the Gamerco Office

The office furniture at the Gamerco Office is very worn and falling apart and in need of new furniture.

The board approved the purchase of office furniture with a budget of \$1,800.00.

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal

All in Favor

- e. Gamerco Resident Water Grievances

The board of directors agreed to give a one time, \$150.00 credit to the following residents for their water bills: Elena Estorga-405 Crystal Ave, Don Harris-800 Portal and Cecelia Quintana-711 Pilar Ave.

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal

All in Favor

f. Employee Thanksgiving Bonus

The Board of Directors approved a \$50.00 bonus for their employees to be paid out for the pay period ending on 11/14/2021.

**8. Old Business**

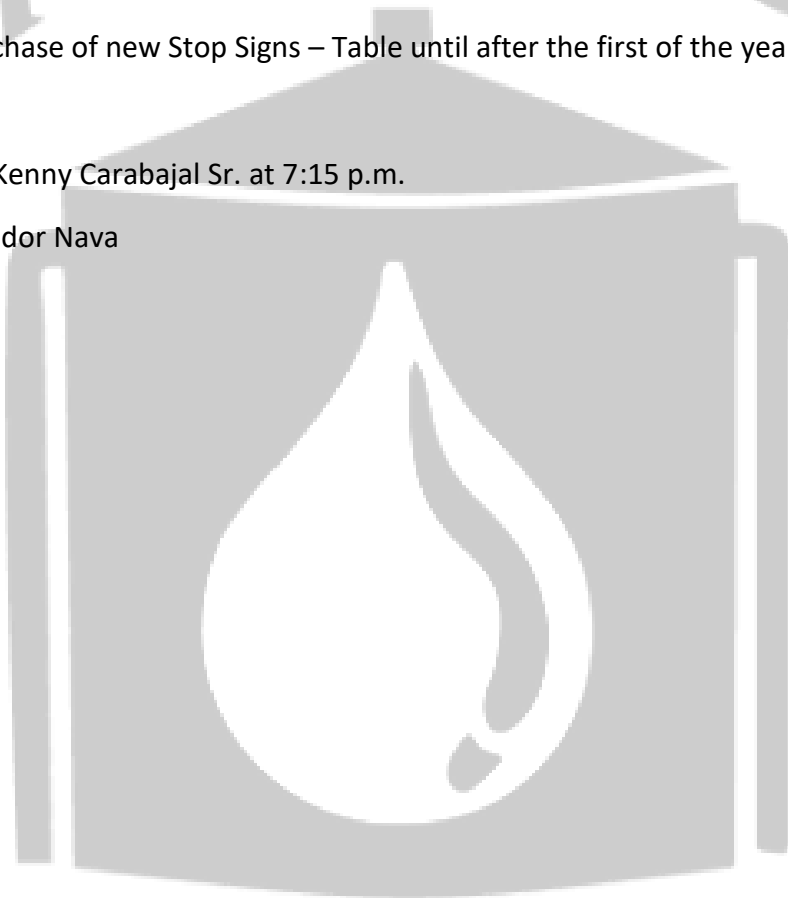
- a. GWSD Resident Water Grievances
- b. Trash Truck Purchase – Methods of Payment
- c. Locate water valve price from L&T Services
- d. Remodeling the interior of the pump house office - Budget
- e. Purchase of new Stop Signs – Table until after the first of the year

**9. Adjourn**

Motion by Kenny Carabajal Sr. at 7:15 p.m.

2<sup>nd</sup> by Salvador Nava

All in Favor



# Water & Sanitation District