

Minutes  
Gamerco Water and Sanitation District  
Wednesday, April 21st 2021 at 6:00 p.m  
#3 Tom Komfala Rd, Gamerco, N.M

1. **Roll Call: 1840**

Board President:	Kenny Carabajal Sr.	Present
Board Vice President:	Salvador Nava	Present
Board Treasury:	Jason Sanchez	Not Present
District Manager:	Open	
Board Member:	Teri Frazier	Present

2. Approval of Agenda:

Motion of Approval by Teri Frazier , 2nd by Salvador Nava.

3. Approval of Minutes:

Motion of Approval by Kenny Carabajal Sr, 2nd by Salvador Nava.

4. Financial Reports: By Salvador Nava

GWSD has assets of \$187,000 infrastructure account, if we include GWSD savings that amount is \$215,000. GWSD accounts receivable brings up our total assets in the amount of \$288,000 in liquid assets. GWSD did recently update our physical asset list so those numbers may change.

Motion of Approval by Kenny Carabajal Sr, 2nd by Salvador Nava.

5. Report by Water Operator: By Teresa Garcia

The 4 inch water meter installed has been completed. The Navajo Shopping Center project will be a big undertaking and may require bids. Pump 3 will be delivered in May to the pump house. All work and Bac-T samples completed as required by GWSD contract. All monthly reports and Bac-T samples are held together.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr

6. New Business:

A) Review and approval of Bylaws

This item has been tabled until the next upcoming board meeting dated May 12th, 2021. A motion was made by Teri Frazier to table the item, 2nd by Salvador Nava

B) Review and approval of 2020 Audit

Kenny has been working with GWSD accountant to complete the 2019 audit and gathering information to help complete the 2020 audit. Due to not having sufficient information on the matter, Teri Frazier has made a motion to table this line item for our next meeting, 2nd by Kenny Carabajal Sr.

C) Review of the Water Loss Report.

GWSD has had trouble reading meters and software issues, due to all the issues, we are showing a 64.25% water loss in gallons from what was purchased from the city of Gallup. GWSD will be working with their water operator to correct these issues.

D) Billing Discussion and Clarification, Delinquency Bills and Shutoff Notices.

Starting May 1st, due to a public health order from NM Governor Grisham, public health orders and mortumems will be lifted. GWSD will have to make decisions on how to go forward with all this. Teri Frazier would like to reach out and see exactly what resources out there to assist our community. Teri Frazier would like to make a motion develop a sub committee to discuss these questions due to time constraints, 2nd by Salvador Nava.

E) Review and approval of Proposals: Purchase of Trash Bins, Otero's Alarm, DePauli survey for Rosita Park, Purchase of Tamper seals , Purchase Scanner.

\$6,783 for 100 Trash bins with shipping and tax included. GWSD unanimously approves the purchase for the 100 trash bins. Otero's Alarm will be discussed later. A scanner/printer will have to be looked for something else on the next agenda. Teri Frazier makes a motion to table Otero's Alarm, DePauli Survey and tamper seals.

F) Review and approval of Proposals: Navajo shopping center, Meter change out for Grand Canyon Trailer Park, Portal Ave, Fire Hydrant Replacement

Teri Frazier moves that GWSD approves under 6F the Grand Canyon Trailer Park expenditure. Everyone was in favor.

Teri Frazier moves that GWSD table Navajo Shopping center, fire hydrant and meter for Portal Ave.

G) Discussion on backhoe purchase

Discussion on a backhoe purchase will have to be tabled to a later date due to the fact that GWSD does not have any employees that are able to run the backhoe.

Teri Frazier moves that GWSD table this for a future meeting, 2nd by Salvador Nava

## 7. Old Business:

A) Status Report

- Eagle Ready mix & Navajo Shopping Center Meter change outs.
- Billing updates

## 8. Adjournment of Meeting